



Dropmore Infant School

## PERSON SPECIFICATION – LUNCH LEADER

	<b>ESSENTIAL</b>	<b>DESIRABLE</b>
Qualifications and Experience	<ul style="list-style-type: none"> <li>• Basic level of education (literacy and numeracy).</li> <li>• Ability to maintain a high standard of personal and general cleanliness and hygiene to comply with statutory and school regulations.</li> <li>• Experience of the preparation and cooking of simple meals.</li> <li>• Experience of all aspects of cleaning (eg. equipment, dining area and kitchen).</li> <li>• Ability to use kitchen and cleaning equipment.</li> </ul>	<ul style="list-style-type: none"> <li>• Level 2 Food Hygiene Certificate.</li> <li>• General understanding of the operation of a school.</li> <li>• Cooking experience in catering establishment.</li> </ul>
Communication Skills	<ul style="list-style-type: none"> <li>• Ability to exchange routine verbal information clearly with children and adults.</li> <li>• Ability to quickly establish respectful, trusting and productive working relationships with pupils, parents, colleagues and other professionals.</li> <li>• Ability to complete basic forms.</li> <li>• Ability to provide timely and accurate information as required.</li> </ul>	<ul style="list-style-type: none"> <li>• Seek support to overcome communication barriers with children and adults.</li> <li>• To understand the roles of other people working in a school.</li> </ul>
Personal Qualities	<ul style="list-style-type: none"> <li>• Resilient.</li> <li>• Sensitivity and warmth, flexibility, and a good sense of humour.</li> <li>• Excellent organisational and time management skills.</li> <li>• Ability to follow instructions.</li> <li>• A positive attitude to change.</li> <li>• A good record of health and attendance.</li> <li>• A basic understanding of the way in which children develop.</li> </ul>	<ul style="list-style-type: none"> <li>• Understand and support the differences in children and adults and respond appropriately.</li> <li>• Understand and implement the school behaviour policy.</li> <li>• Understand the importance of physical and emotional wellbeing.</li> </ul>
General	<ul style="list-style-type: none"> <li>• Driving Licence</li> <li>• Access to motor vehicle for own use.</li> <li>• Commitment to undertake job related training.</li> <li>• Ability to maintain confidentiality.</li> </ul>	<ul style="list-style-type: none"> <li>• Basic understanding of Health &amp; Safety legislation.</li> <li>• A commitment to continuous professional development.</li> <li>• Understanding of child protection requirements in school.</li> </ul>