Dropmore Infant School

7. Tapestry Agreement

At Dropmore, we use an educational software package in Reception, called Tapestry. Tapestry allows the Reception staff to record your child's experiences in an online learning journal. These learning journals can be shared with parents and we are keen for you to be involved in the development and progress of your child. We would love you to add comments to the observations as you receive them and hope that you will add your own photographs or descriptions of the activities and achievements your child enjoys away from school.

By logging on with a secure username and password you will be able to view some of your child's observations (notes, photographs or even videos). This will enable you to follow your child's progress closely and reflect upon achievements with your child. All of this information is stored on a secure server which is monitored closely. You can access Tapestry online using **www.eylj.org** and via the App **'Tapestry Mobile: Online Learning Journal'**.

E-safety is extremely important to us at Dropmore Infant School. We therefore ask you to complete the form attached, to confirm that you understand and agree with our guidelines.

Please complete the attached form and return it to school.

Warm Regards

Gitta Streete
Headteacher

Dropmore Infant School
Tapestry Agreement

As a parent/ carer I will

- Keep the login details secure within my trusted family.
- Not publish or share any of my child's observations, photographs or videos on any social media sites or apps (including Facebook, Twitter, Instagram, Snapchat, Whatsapp, etc).
- Speak to a member of staff if I experience any difficulties accessing my child's learning journal.

I agree to these guidelines:

Name of child: _____   Date: _____

Print name: _____   Signature: _____

CONSENT

On occasion it may be necessary to include more than one child in an observation and/or photograph (for example during partner activities or observations about friendships). Please indicate below whether you are happy for your child's image to be used in another child's journal.

I do/do not (delete as appropriate) give permission for my child's image to be used in another child's journal.

Print name: _____   Signature: _____

DETAILS

In order for us to set up your account, we need the following information:

First name: _____Last name: _____

e-mail: _____

Once set up you will receive an email to activate your account. During the activation you will asked to choose a secure password. This will allow you to access Tapestry online using www.eylj.org

You will also be asked to set a 4-digit pin number. This will allow you to use the App 'Tapestry Mobile: Online Learning Journal' once logged in with your username and password.